

MANSFIELD TOWNSHIP COMMITTEE MEETING

October 10, 2018

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the Regular meeting held on September 26, 2018, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Abstain: None
Absent: None

Mr. Hayes made a motion to approve the minutes from the Executive Session held on September 12, 2018, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Abstain: None
Absent: None

Mrs. Mora Dillon made a motion to approve the minutes from the Executive Session held on September 26, 2018, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Abstain: None
Absent: None

BILL LIST:

Mrs. Mora Dillon made a motion to approve the bill list with addendum, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: Mr. Misertino (church bills)
Abstain: None
Absent: None

Mrs. Mora Dillon spoke to Mr. Wood in reference to the spraying of the softball fields.

CLERKS REPORT:

Mr. Hayes made a motion to approve the Township Clerk signing the Application for Vincent Ciulla for the NJ Sate Fireman's Association Membership Application, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Abstain: None

Absent: None

FINANCE REPORT:

Mrs. Mollineaux stated that the budget requests have been sent out to all department heads and will be being returned by November 1.

Mrs. Mollineaux explained that she had sent a memo to all committee members requesting that a special meeting be scheduled prior to the last meeting in November.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that the Green Team achieved Bronze Recertification.

ENGINEERS REPORT:

Mr. Kastrud went through his report with the Township Committee.

Mrs. Mora Dillon asked why the whole job is not being done on Valley Road.

Mr. Wood stated that the timing to complete the whole job may not be there and that he spoke with the homeowner and he was agreeable to the Township doing a portion of the work this year and completing it next year.

Lisa Hibbs, spoke to the Township Committee in reference to the Energy Aggregation Program that was discussed early this year.

PUBLIC PORTION:

Mayor Watters opened the floor for public comment; seeing none the public comment period was closed.

RESOLUTION

**RESOLUTION 2018-139
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

RESOLUTION TO CONVERT OLD TENNIS COURTS (BY FOOTBALL FIELD) INTO BASKETBALL COURTS

WHEREAS, the Township of Mansfield wishes to convert the old tennis courts into basketball courts; and

WHEREAS, the Township of Mansfield has received quotations for removal of the existing chain link fence and to mill the existing asphalt in place; and

WHEREAS, the Township has elected to hire Lohrmann Construction Services, 29 Chester Woods Drive, Chester, New Jersey 07930 to remove the existing chain link fence; and

WHEREAS, the Township has elected to hire Harrington Construction Company, Inc., 50 Parker Road, Chester, New Jersey 07930 to mill the existing asphalt in place,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, authorize Lohrmann Construction Services and Harrington Construction Company, Inc. to remove the existing chain link fence and to mill the existing asphalt in place as follows:

Lohrmann Construction Services	\$ 4,880.00
Harrington Construction Company Inc.	\$ 5,000.00

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Donna M. Mollineaux, Chief Financial Officer of the Township of Mansfield, hereby certify that adequate funds will be made available for the above referenced projects in the amount not to exceed \$ 9,880.00 total. The appropriations will be made available through the following account:

T-12-56-289-0375-4042	Open Space Trust Fund	\$ 9,880.00
-----------------------	-----------------------	-------------

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2018-139, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: Mr. Misertino

Abstain: Mr. Hayes

Absent: None

RESOLUTION 2018-140

Approval to submit a Grant applicant and execute a grant agreement with the New Jersey Department of Transportation for the Allen Road Resurfacing Project

Whereas, Mansfield Township, Warren County, NJ has given Kastrud Engineering L.L.C. the approval to submit this grant on behalf of the Township of Mansfield,

Whereas, the Township of Mansfield Township, Warren County, NJ formally approves the grant application for the above state project,

Be It Further Resolved, the Mayor and Clerk are hereby authorized to submit an

electronic grant application identified as MA – 2018 – Allen Road Improvements-00705 for Mansfield Township to the New Jersey Department of Transportation on behalf of Mansfield Township, Warren County, NJ,

Now Therefore Be It Resolved, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Mansfield Township, Warren County, NJ and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mr. Hayes made a motion to approve the passage of Resolution 2018-140, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Abstain: None
Absent: None

RESOLUTION 2018-141

Approval to submit a Grant applicant and execute a grant agreement with the New Jersey Department of Transportation for the Airport Road Improvement Project

Whereas, Mansfield Township, Warren County, NJ has given Kastrud Engineering L.L.C. the approval to submit this grant on behalf of the Township of Mansfield,

Whereas, the Township of Mansfield Township, Warren County, NJ formally approves the grant application for the above state project,

Be It Further Resolved, the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA – 2018 – Airport Road Improvements-00653 for Mansfield Township to the New Jersey Department of Transportation on behalf of Mansfield Township, Warren County, NJ,

Now Therefore Be It Resolved, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Mansfield Township, Warren County, NJ and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mr. Hayes made a motion to approve the passage of Resolution 2018-141, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None

Abstain: None
Absent: None

**RESOLUTION 2018-142
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

RESOLUTION TO AUTHORIZE FURNISH AND INSTALLATION OF L.V.P. (VINYL PLANKING) AND CARPET TILE THROUGHOUT THE LOWER LEVEL OF POLICE HEADQUARTERS, OFFICES, HALLS AND ENTRANCE FOYERS PLUS NEW WALK OFF MAT GRATE BY FRONT DOOR

WHEREAS, the Township of Mansfield wishes to upgrade the flooring in Police Headquarters; and

WHEREAS, the Township of Mansfield has received quotations for the above; and

WHEREAS, the Township has elected to award Orange Carpet, 118 Hillcrest Avenue, Ledgewood, New Jersey 07852 to furnish and install L.V.P. (vinyl planking) and carpet tile throughout lower level Police Headquarters, offices, halls and entrance foyers plus new walk off mat grate by front door,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, authorize Orange Carpet to furnish and install L.V.P. (vinyl planking) and carpet tile throughout lower level Police Headquarters, offices, halls, and entrance foyers plus new walk off mat grate by front door. Price includes rip-up and disposal of carpet, standard floor preparation, grey vinyl cove base on walls and all work to be done during normal business hours.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2018-142, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Abstain: None

Absent: None

RESOLUTION 2018-143

WHEREAS, the Township of Mansfield (hereinafter referred to as the “Employer”) by resolution previously adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, the Economic Growth and Tax Relief Reconciliation Act of 2001, the 2005 final regulations issued under the Uniformed Services Employment and Reemployment Rights Act of 1994, the Pension Protection Act of 2006, final Treasury Regulation §1.457-4, the Heroes Earnings Assistance and Relief Tax Act of 2008, the Worker, Retiree and Employer Recovery Act of 2008 and the Small Business Act of 2010 amended sections of the Internal Revenue Code (the “Code”) and the rules and/or regulations issued thereunder affecting Section 457 Deferred Compensation Plans (cumulatively referred to as the “Acts and Regulations”);

WHEREAS, the Employer desires its Plan to conform with the changes in the Code and

Treasury regulations brought about by the Acts and Regulations;

WHEREAS, the Employer desires to adopt a restated Plan that conforms with the changes in the Code and Treasury regulations resulting from the Acts and Regulations;

WHEREAS, such revised Plan shall supersede the previously adopted Plan;

NOW, THEREFORE BE IT RESOLVED that the Employer hereby adopts a revised Plan 92-PD-Lincoln-121316.

BE IT FURTHER RESOLVED that Lincoln Retirement Services, LLC (hereinafter referred to as "Lincoln") has agreed to continue to be the provider of the Deferred Compensation Program for employees and elected officials; and

BE IT FURTHER RESOLVED that Lincoln will continue to provide, for the benefit of the participants the Multi-Fund Variable Annuity contract; and

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln in the selection of a provider pursuant to N.J.A.C. 5:37 - 5.7.

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to execute an Administrative Services Agreement with Lincoln (94-SA-Lincoln-110217) and such other agreements as are necessary to implement the Deferred Compensation Program. It is implicitly understood that there is to be no cost or contribution by the Employer to the program; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to serve as the "Administrator" of the plan, represent the Employer, and execute individual deferred compensation agreements with each said employee; and

BE IT FURTHER RESOLVED by the Employer that the Clerk forward a certified true copy of this resolution to the Chief Financial Officer; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services at P.O. Box 803; Trenton, NJ 08625-0803.

Mr. Hayes made a motion to approve the passage of Resolution 2018-143, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Abstain: None

Absent: None

Mr. Hayes made a motion to enter into Executive Session at 8:20, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Abstain: None

Absent: None

Return from Executive Session at 8:56 pm.

Mr. Wenner, Esq. stated that during Executive Session the Committee discussed pending COAH litigation and a settlement offer, and a personnel issue with DPW no official action was taken.

Mrs. Mora Dillon made a motion to advertise for a full time and part time DPW worker, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Abstain: None

Absent: None

Mr. Hayes made a motion to hold a Special Meeting to discuss proposed capital budget for 2019 on November 28, 2018 at 6:30, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Abstain: None

Absent: None

COMMITTEE PERSON COMMENTS:

Mr. Hayes and Ms. Hrebenak explained the issues with the mason dump that was repaired earlier this year that is still in need of frame work to be able to install the plow. The company that repaired the truck will be installing the plow and making needed repairs through the insurance company. If there is an issue with the truck has an issue from another hit the insurance company has agreed that the truck would be totaled out.

Mr. Hayes made a motion to adjourn at 9:00pm, which was carried by all.